



To: Scrutiny Co-ordination Committee

Date: 14th October 2015

Subject: Outside Bodies – Reporting Arrangements 2015/16

1 Purpose of the Note

1.1 To consider the reporting arrangements for outside bodies to Scrutiny during 2015/16.

2 Recommendations

2.1 The Scrutiny Co-ordination Committee is recommended to:

- 1) agree the amended list of outside bodies that report to Scrutiny Co-ordination Committee (Appendix 1 section A)
- 2) identify and agree any outside bodies which are required to report to other Scrutiny Boards (Appendix 1 section B)
- 3) consider the content and requirements of the reporting template (Appendix 2)
- 4) request officers to timetable the required outside bodies reports on the appropriate work programmes.

3 Information/Background

3.1 The terms of reference for Scrutiny includes a role in receiving reports on outside bodies to which the Council makes appointments at the annual meeting. The Constitution states that at the start of the municipal year, Scrutiny Co-ordination Committee will decide for which outside bodies it wishes to receive reports.

3.2 The Council appointed to 62 bodies at its AGM in 2015. To help manage Scrutiny business and ensure that the time spent preparing and considering reports reflects council priorities, at their meeting in October 2014, Scrutiny Co-ordination Committee agreed to receive reports from those outside bodies which received funding from the Council. In addition, those outside bodies for which Members receive remuneration have also been included.

3.3 If the outside body is of relevance to the work of the Council, but sits very clearly under the remit of a specific Scrutiny Board, the outside body report is referred to the relevant Scrutiny Board and can report to that board at the discretion of the Chair

3.4 The proposed reporting arrangements for 2015/16 are shown in Appendix 1.

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Appendix 1- Proposed reporting routes for outside bodies

A) Scrutiny Co-ordination Committee

ORGANISATION	Reason	Anticipated 2015/16 Grant Funding
Albany Theatre Trust	Funded	£38,775
Belgrade Theatre Trust (Coventry) Limited	Funded	£817,478
Coventry Citizens' Advice Bureau Management Board	Funded	£298,267
Coventry Law Centre Limited	Funded	£517,325
Coventry Refugee and Migrant Centre	Funded	£193,876
Culture Coventry Trust Board of Directors	Funded	£2,613,248
Voluntary Action Coventry	Funded	£150,000
West Midlands Fire and Rescue Authority	Remunerated	
West Midlands Integrated Transport Authority - Transport Delivery Committee	Remunerated	
Whitefriars Housing Group	Remunerated	

B) Outside Bodies previously agreed no report necessary¹ (updated to remove those organisations where no appointment is made)

Adoption Panel
Annie Bettmann Foundation
Barr's Hill School Trust
Birmingham International Airport Consultative Committee
Birmingham International Airport Holdings Limited – Board of Directors
Blue Coat School Foundation
Bond's Hospital Estate Charity Trustees
Bus Lane Adjudication Service Joint Committee (BLASJC)
Children and Young People's Commissioning Board
Council of Governors of the Coventry and Warwickshire Partnership Trust
Coventry Airport Consultative Committee
Coventry and Solihull Waste Disposal Company Advisory Forum
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel
Coventry and Warwickshire Local Enterprise Partnership Board and Local Transport Body (sub group)
Coventry Association for International Friendship
Coventry Church (Municipal) Charities Trustees
Coventry General Charity Trustees
Coventry Learning Disabilities Partnership Board
Coventry Partnership (including Coventry Learning Disabilities Partnership and Older People's Partnership)
Coventry Schools Admissions Forum

¹ These were agreed by Scrucro on 11th November 2009, 10th July 2013, 8th October 2014

Daimler Green Recreational Trust
Fostering Panel
Foxford School Trust
Governing Body of Blue Coat Academy
Governing Body of Woodlands Academy
Grace Academy
John Friends Memorial Fund Management Committee
Local Government Association – General Assembly
Lyng Hall Trust Limited
Martha Flint and Emma Osmond Educational Foundation
Older People's Partnership Board
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)
Police and Crime Panel
Regional Flood and Coastal Committee
SIGOMA (Special Interest Groups of Municipal Authorities)
Sir Charles Barratt Memorial Foundation
Soothern and Craner Educational Foundation
Stoke Park School Trust
Swillington's Charity Trustees
Tansley Charity Trustees
Tom Mann Centre Trust Management Committee - No routine report required but Committee requested a report on the winding up of the Charity
University of Warwick - Advisory Board of the Institute of Education
University of Warwick Science Park Business Innovation Centre Limited
University of Warwick Science Park Foundation Limited
West Midlands Employers (formerly West Midlands Councils – including sub-groups)
West Midlands Integrated Transport Authority (no allowance paid)
West Midlands Joint Committee
West Midlands Pensions Committee
William Proffitt's Charity
NEW Outside bodies
Seva School – propose no report
West Midlands ITA Joint Overview and Scrutiny Committee (no allowance paid) – propose joint report with West Midlands ITA if required



Coventry City Council



Public report

Report to

Scrutiny Co-ordination Committee

[date]

Report of

[Lead Member]

Title

Report Back on the Work Of Outside Bodies - *[insert name of organisation]*

4 Purpose of the Report

4.1 This report sets out details of the work of *[insert name of organisation]* over the preceding twelve months and details of attendance by the City Council's representatives.

5 Recommendations

5.1 *[Lead Member (in consultation with other members appointed if appropriate) to insert recommendation as to whether appointment should continue to be made to the organisation and any other recommendations felt appropriate]*

6 Information on Work of Outside Body

6.1 *[Brief report on the work of the Outside Body in question – this can be extracted from the organisation's annual report]*

6.2

6.3

7 Benefits to the City Council of the Appointment

7.1 *[Brief details of the benefit to the City Council from the appointment]*

8 What Financial Contribution Does the Council Make to this Organisation

8.1 *[Brief details of any contribution that the City Council makes to the organisation]*

9 Attendance Record and Remuneration for the Appointment

9.1 *[Details to be obtained directly from organisation by Committee Officer and inserted here.]*

List of background papers

Proper officer:

Author:
Councillor,
(Any enquiries should be directed to the above)

Telephone:

Other contributors:

Papers open to Public Inspection

Description of paper

Location: CH59

Schedule of City Council Appointments to Outside Bodies